

## The Articles of Miyako International Association

Established on July 26, 2016

Revised on June 14, 2019

Revised on May 29, 2020

### (NAME)

Art. 1 The name of the association is Miyako International Association (hereinafter called "the Association").

### (OBJECT)

Art. 2 The object of the Association is to promote international communications of the citizens, to pursue the realization of multicultural community, and to contribute to make this city more attractive and open to the international community by promoting extensive international communications and activities for international understanding based on the benefit of nature, history, culture, industry, education and medical care in Miyako City, and by providing support to foreign residents in the city.

### (BUSINESS)

Art. 3 In order to fulfill the object stipulated in the preceding paragraph, the Association shall carry on the following:-

- (1) Plan and promote activities (lectures, experience-based events, language lessons, etc.) for international communications
- (2) Give support to foreign residents in the city and provide information to them
- (3) Give support to foreign tourists and cooperate with other bodies to attract foreign tourists and to transmit information to them
- (4) Cultivate human resources required to execute the activities regarding the above item (3)
- (5) Collect information regarding the above items (1) to (3) and provide it to citizens
- (6) Cooperate and exchange information with other international associations
- (7) Other activities necessary to achieve the object

### (MEMBERSHIP)

Art. 4 Persons qualified for Membership shall be individuals, organizations and corporations that understand and approve of the object stipulated in Art. 2

2 Members shall pay the membership fee stipulated in Art. 5.

3 A person wishing to become a member of the Association shall submit an application form (Form No. 1) to the chairman.

4 A person wishing to withdraw from the Association shall submit a notice of withdrawal (Form No. 2) to the chairman. When the decease of a member is confirmed, or a member organization or corporation is dissolved or ceases to exist, they are considered to have withdrawn from the Association. Furthermore, if a member is more than three years in arrears with the payment of the membership fee without any reasonable excuse, such member shall be automatically withdrawn from the Association.

### (MEMBERSHIP FEE)

Art. 5 The membership fees are as follows:-

- (1) Individual member: JPY 2,000/year  
(Student and foreign member: JPY 1,000/year)
- (2) Organization member: JPY 10,000/year

- (3) Corporate member: JPY 10,000/year
- 2 The membership fee for those who enter the Association in the middle of a year shall be as stipulated in the preceding paragraph.
- 3 The membership fee paid to the Association shall not be returned for any reason.

(BOARD MEMBERS)

Art. 6 Board members of the Association shall consist of the following:-

- (1) Chairman: 1
- (2) Vice Chairmen: 2
- (3) Directors: a few
- (4) Auditors: 2
- 2 Board members shall be elected in the general meeting.
- 3 The term of office of board members shall be 2 years.
- 4 Board members may be reappointed.
- 5 In case vacancies occur in the board members, persons elected to fill the vacancies shall hold the offices for the remaining periods of the predecessors.
- 6 A board member who has retired from office due to the expiration of his/her term of office or resignation shall continue to perform duties until a newly elected board member assumes his/her role.
- 7 Board members shall be unremunerated.

(DUTIES OF BOARD MEMBERS)

Art. 7 Chairman shall represent and preside over the Association.

- 2 Vice chairmen shall assist the chairman in his duty and when the chairman is unable to act, the vice chairmen shall act instead.
- 3 Directors shall operate and deal with the business of the Association.
- 4 Auditors shall audit the business and accounts of the Association. Furthermore, auditors shall have limited liability, and their area of responsibility shall be discussed at the Board of Directors.

(GENERAL MEETING)

Art. 8 General meeting shall consist of regular and extraordinary general meetings. General meeting shall be held once a year and extraordinary general meetings may be called by the chairman as necessity requires.

- 2 Issues to be discussed at general meetings are as follows:-
- (1) Issues regarding the election of board members
- (2) Issues regarding the enactment, revision, or repeal of the articles
- (3) Issues regarding the decision of business plans and approval of business report
- (4) Issues regarding the budget and the settlement of accounts
- (5) Other issues recognized by the chairman as necessary
- 3 General meetings shall be chaired by the chairman.
- 4 Proceedings of general meetings shall be passed by a majority of the members present. In case of a tie, the chairman shall decide the issue.

(BOARD OF DIRECTORS)

Art. 9 The board of directors shall consist of the board members stipulated in Art. 6, and may be called by the chairman as necessity requires.

- 2 Issues to be discussed at the board of directors are as follows:-
- (1) Issues regarding the management of the Association
- (2) Issues to be discussed at general meetings

(3) Other issues recognized by the chairman as necessary

(EXPENSES)

Art. 10 Expenses of the Association shall be covered with the following revenue:-

- (1) Membership fees
- (2) Business income
- (3) Subsidies
- (4) Agent service fees
- (5) Donations
- (6) Other revenue

(FISCAL YEAR)

Art. 11 The fiscal year of the Association shall be from April 1 to March 31 of the following year.

(Secretariat)

Art. 12 A secretariat shall be set up at Planning Section, Planning Dept., Miyako City (1-1-30, Miyacho, Miyako, Iwate) in order to execute the businesses of the Association in a smooth and efficient way, and the secretary-general, deputy secretary-general, and members of the secretariat shall be commissioned by the chairman.

2 Other issues required to the operation of the secretariat shall be determined by the chairman.

(PERSONAL INFORMATION)

Art. 13 The association shall try to protect personal information, and shall manage and operate it properly.

(COMMISSION)

Art. 14 Requirements other than what stipulated in this article shall be determined by the chairman.

Supplementary Provisions

1. These articles shall come into force on July 26, 2016.
2. The first term of office of board members after the foundation of the Association shall be from July 26, 2016 to March 31, 2018 regardless of the stipulation of Art. 6.3.
3. The first fiscal year after the foundation of the Association shall be from 26 July, 2016 to March 31, 2017.

Supplementary Provisions

These articles shall come into force on June 14, 2019, and the revised articles of Miyako International Association shall apply starting from April 4, 2019.

Supplementary Provisions

These articles shall come into force on May 29, 2020, and the revised articles of Miyako International Association shall apply starting from April 4, 2020.

(Form No. 1 (regarding Art. 4)) \*For Individual Members

Date

\_\_\_ / \_\_\_ / \_\_\_

Year / Month / Day

To the Chairman of Miyako International Association

## APPLICATION FORM

Please make sure you have read the articles of the Association and agreed to it before filling in the form.

*Name (in Japanese or alphabet)	Surname	Name																						
	Zip Code																							
*Address	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="5"></td> <td style="text-align: center;">-</td> <td colspan="5"></td> </tr> </table>																		-					
					-																			
*Date of Birth	/ / Year / Month / Day		Sex	Male / Female																				
*Profession	<input type="checkbox"/> 1. Elementary school / junior high school student <input type="checkbox"/> 2. High school student <input type="checkbox"/> 3. University student and other type of student <input type="checkbox"/> 4. Office worker / public servant <input type="checkbox"/> 5. Part-timer <input type="checkbox"/> 6. Self-employed <input type="checkbox"/> 7. Unemployed <input type="checkbox"/> 8. Other		* Telephone	- -																				
			Mobile phone	- -																				
			E-mail																					
			Do you want to receive information by e-mail?	YES / NO																				
			Nationality																					

(Items with \* are required to fill in)

I agree to the articles of the Association to become a member

\*Signature

< Reserved for the secretariat >

Membership No.		<input type="checkbox"/> Restitution of ID card	
Received by		Type of ID card	Driving license / insurance card / student card / residence card / other
Input by		ID card No.	

(Form No. 1 (regarding Art. 4)) \*For Organization / Corporation Members

Date

\_\_\_ / \_\_\_ / \_\_\_

Year / Month / Day

To the Chairman of Miyako International Association

## APPLICATION FORM

Please make sure you have read the articles of the Association and agreed to it before filling in the form.

*Name of organization / corporation																					
*Name of representative																					
*Address	Zip Code																				
	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> - <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																				
Telephone																					
E-mail																					
Do you want to receive information by e-mail?	YES / NO																				

(Items with \* are required to fill in)

**\*Documents which show company overview need be attached**

We agree to the articles of the Association to become a member      \*Signature or Affixation of Name and Seal

< Reserved for the secretariat >

Membership No.	
Received by	
Input by	

(Form No. 2 (regarding Art. 4))

Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Year / Month / Day

To the Chairman of Miyako International Communication Association

Membership No.:

Name:

Address:

### **Notice of Withdrawal**

I would like to withdraw from the Miyako International Association.